

Minutes of the Caddington Parish Council Meeting held at Heathfield Centre on 17th April 2023



Present: Parish Councillors M Russell (Chair), M Tomlin, V Malone, A Palmer, H Palmer, A Goodyear, S Smith, R Catford, M Mackey, B Fitzsimmons, Clerk L Heartfield, CBC Ward Cllrs K Collins & E Perry, 34 members of public

Public participation:

A statement was made by the Clerk referring to the period of pre-election sensitivity and asking that candidates refrain from canvassing or making political statements and asked that members of the public don't not ask questions of candidates which may put them under pressure or in a difficult position.

- Question regarding flooding solutions
- Statement made regarding damaged bridge across gully in Aley Green
- Complaint about fly tipping

1. APOLOGIES FOR ABSENCE

Apologies received and accepted from PCSO L Tuck (Dunstable Community Team)

2. DECLARATIONS OF INTEREST

Cllr Russell declared an interest in payments for authorisation.

Cllr Malone declared an interest in Planning applications

3. APPROVAL OF MINUTES

It was **RESOLVED** that the minutes of the meeting held on 13th March 2023 were a correct record and signed by the Chairman.

4. PROGRESS UPDATE FROM LAST MEETING

Lamp post on Dunstable Road near scout hut still out, now removed from Fix my street. Clerk still chasing CBC and UK Power Networks. Clerk to contact UK Power Networks re land parcel adjacent to Caddington Sports and Social Club field.

5. CADDINGTON WATCH & POLICE

Cllr Fitzsimmons explained that the crime stats since the last meeting are incomplete since the Police have changed systems, so there is no access to the data for April. There had been 8 crimes to the end of March.

6. CENTRAL BEDFORDSHIRE COUNCIL

Ward Cllr Collins reported the following:

- CBC are focusing on very large potholes.
- Residential planning permissions are now released
- **Areas to watch:**
 - The flooding on land behind the Scout Hut when redevelopment restarts although is stalled as the developer has pulled out.
 - The CBC Planning Review – future housing numbers need to be watched

7. CASEBUG

A new mailbox has been established to communicate with the group (info@casebug.org)' The group has submitted a comprehensive plan for a revised 232 service to Central Bedfordshire for approval. A response is expected before contract renewal in August 2023.

8. VILLAGE MAGAZINE

John Waller reported that third edition due out week commencing 24th April 2023. The delivery team is growing. There are more companies wishing to advertise. There are future plans to include a directory of useful contacts and events.

9. KING'S CORONATION EVENT

Cllr Malone advised that the final meeting of the working group will be Tuesday 18th April. Everything is in place and security is confirmed. She made a request for help putting up and taking down the bunting and marquee.

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10. NEW CLERK HANDOVER

Clerk requested up to 20 hours support for end of year finances. Cllr Russell suggested that the £45 per month payment previously made to a Allotments Committee member should now be made to the Clerk so that Allotment duties aren't coming from Clerks set hours.

Cllr Tomlin suggested PPE such as Wellington boots and gloves might be needed as some plots had been contaminated during the recent sewage spillage. Clerk to research costs.

Cllr Palmer questioned the need for Allotment plot holders to hold bonfire. Chair requested an item on the June agenda to discuss. Clerk to review Allotment regulations and insurance conditions.

It was RESOLVED that up to 20 hours and travel expenses for the old clerk to support new clerk with end of year finance and a payment of £45 per month be made to the new clerk to compensate for taking over the management of the Allotments.

11. Luton Airport noise monitoring equipment.

Cllr Tomlin advised that he had agreed to continue to have the Luton Airport noise monitoring equipment at his house. He reported noise levels reaching 82 dBs; 12 dBs over the noise nuisance level.

12. Additional duck warning signs for the village pond.

It was RESOLVED that the Clerk and Cllr Tomlin will research sizes of additional signs. Cllr Tomlin will discuss a possible 20 mile an hour limit and raising of the mini roundabout to slow speeds. Additional signage will need to be agreed with CBC Highways Officers.

13. PLANNING

CB/23/00719/FULL 53 Hyde Road, Caddington, Luton, LU1 4HD

Proposed single storey front extension complete with open porch and two storey rear extension

Previously commented - No objection – as long as this meets the green belt policy.

CB/23/00683/FULL 111 Chaul End Road, Caddington, Luton, LU1 4AS

Two storey side extension with single storey rear, first floor rear and side extension with entire new roof.

OBJECTION – over development of green belt footprint size of 50/60%

CB/23/00844/FULL Herons Farm, Mancroft Road, Aley Green, Luton, LU1 4DR

Erection of 2 x two-storey side extensions to existing farmhouse

No objection

CB/23/00910/FULL 68 Hyde Road, Caddington, Luton, LU1 4HE

Install an Orangery to the rear of the dwelling.

No objection

CB/23/00925/FULL 118 Mancroft Road, Caddington, Luton, LU1 4EN

Proposed part two storey, part single storey rear extension, raised main roof height with hip to gable side roof extensions, two dormers to front elevation and internal alterations throughout dwelling

No objection – as long as this meets the green belt policy.

CB/23/00905/FULL 12 Edgecote Close, Caddington, Luton, LU1 4HG

Retrospective installation of five external air conditioning units.

OBJECTION – report taken from neighbours - noisy and unsightly.

CB/23/00788/OUT Land Off Chaul End Road & South Of Brick Kiln Farm, Chaul End Road, Caddington

Outline Application: for a rural exception scheme for up to 9 dwellings with all matters reserved, except for access.

Referred to the next full Parish Council meeting to be held on Monday 15th May at 7pm

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14. CORRESPONDENCE

| Date of email | Subject |
|---------------|--|
| 13/04/2023 | Caddington Watch: Crime Stats - March 2023 |
| 13/04/2023 | IMPORTANT: Election Expenses - NIL return needed |
| 12/04/2023 | CBC: Could you help in an emergency? |
| 12/04/2023 | Caddington Sports Club - Possible Extension of Changing Rooms |
| 12/04/2023 | CBC: Emergency Alerts from UK Government |
| 12/04/2023 | CBC: Proposed Temporary Road CBC100796 - WOODSIDE RD, WOODSIDE |
| 11/04/2023 | PC: Full Meeting and Annual Meeting Agendas |
| 11/04/2023 | NHS: Stakeholder brief re Priory Gardens Surgery move |
| 06/04/2023 | Luton Airport Noise Monitor Hosting - Caddington |
| 06/04/2023 | CBC: Domestic Abuse Survey |
| 06/04/2023 | NALC: Chief Executive's Bulletin |
| 05/04/2023 | CBC Notices of Uncontested Elections (link to CBC site) |
| 04/04/2023 | PC: Rowan Tree Update - photos attached |
| 04/04/2023 | PC: Sewage Spillage - Caddington Allotments. |
| 31/03/2023 | PC: Draft March Full Meeting Minutes |
| 30/03/2023 | PC: Allotments Bonfire Notice |
| 30/03/2023 | CBC: CBC April 2023 Town and Parish Council Update |
| 30/03/2023 | CPRE Beds: Living Countryside Awards |

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15. AUTHORISATION OF PAYMENTS

It was **RESOLVED** by full council to authorise the following accounts for online payment.

Please note that staff costs from last month (March 2023 - left as TBC at the meeting were as follows:

| | | | |
|----|-------------|-------------------------------|-----------|
| SO | Staff Costs | Salaries, PAYE, Pension MARCH | £6,915.99 |
|----|-------------|-------------------------------|-----------|

This month's payments are:

| Date | Payment | Payable to: | Payment Details | Total |
|------------|----------|--------------------------------|---|-------------------|
| 01/04/2023 | SO | Village Garden Services | Ground maintenance | £ 801.74 |
| 01/04/2023 | DD | Castle Water | Allotment | £ 46.21 |
| 17/04/2023 | Transfer | Staff Costs | Salaries, PAYE, Pension | £ 3,240.83 |
| 17/04/2023 | Transfer | DM Payroll Services Ltd | Administration for Payroll 2023/2024 | £ 252.00 |
| 17/04/2023 | Transfer | Village Garden Services | Parish Warden Cover for March Replacement Tree. Ruts on Green | £ 1,508.40 |
| 17/04/2023 | Transfer | Village Garden Services | Caddington Gritting | £ 710.40 |
| 17/04/2023 | Transfer | Aley Green Cemetery Joint Comm | Cemetery Precept 2023/24 Caddington | £ 3,991.00 |
| 17/04/2023 | Transfer | Andrew Shaw Computer Services | Microsoft 365 & virus checker | £ 25.92 |
| 17/04/2023 | Transfer | Andrew Shaw Computer Services | Secure data removal and certificate | £ 25.00 |
| 17/04/2023 | Transfer | V Malone | TENS - Coronation Event | £ 21.00 |
| 17/04/2023 | Transfer | Woolsey Miniature Railway | Train for coronation Event | £ 400.00 |
| 17/04/2023 | Transfer | New Leaf Business Solutions | Website updates and home page fix | £ 40.00 |
| 17/04/2023 | Transfer | Heathfield Centre | Printing costs Villager Mag March edition | £ 500.00 |
| 17/04/2023 | Transfer | Rita Tims | Reimburse refreshments for Parish Meeting | £ 267.80 |
| 17/04/2023 | Transfer | Caddington Scout Group | GRANT: 2 x Hike Tents | £ 297.98 |
| 17/04/2023 | Transfer | Caddington Heathfield Centre | GRANT: Racking for storage | £ 660.00 |
| 17/04/2023 | Transfer | Caddington Recreation Assoc | GRANT: Play area safety surface matting | £ 732.26 |
| 17/04/2023 | Transfer | Caddington Pre-School | GRANT: 5 staff paediatric first aid training | £ 524.94 |
| 17/04/2023 | Transfer | Caddington Pre-School | GRANT: Building bricks | £ 237.55 |
| 17/04/2023 | Transfer | Case Community Trust | GRANT: Noticeboard | £ 676.50 |
| 24/03/2023 | DD | O2 | Clerk & Warden phones | £ 71.20 |
| 28/04/2023 | SO | James Macpherson | CCTV service contract | £ 200.00 |
| | | | Total | £15,230.73 |

Public participation:

No comments were received.

Meeting closed at 8.20pm